

To: Study Abroad Student (Venezuela) **THIS FORM DUE 3 WEEKS AFTER RECEIPT**
LATE APPLICANTS – FORMS REQUIRED IMMEDIATELY
SECTIONS A, B, C, D Must Be Completed

Complete & return this original form to EALT (may be returned electronically with scanned signature)

Mail to: Entre Americas Learn & Travel, 6542 Hypoluxo Rd. #324 Lake Worth, FL 33467

Email to: venusa@earthlink.net **Tel:** 561.357.8802 **Fax:** 561.357.9199

GROUP FLIGHT REQUEST FROM MIAMI to CARACAS (round-trip), complete section C

GROUP FLIGHT REQUEST FROM CARACAS to MERIDA (one way), complete section D

SECTION A: STUDENT VISA

Student: _____ Term: _____ E-mail: _____

PLEASE NOTE: STUDENTS THAT WILL BE IN VENEZUELA OVER 90 CONSECUTIVE DAYS ARE REQUIRED TO APPLY FOR A STUDENT VISA (\$60). Students that are in Venezuela under 90 days may opt to travel under a tourist visa (\$0). Tourist visas forms are given upon check-in or on-board the international airline carrier. Additional student visa information will be forwarded electronically.

CHECK ONE: I have or plan to apply for a student visa I have not or do not plan to apply for a student visa

SECTION B: TRIP REGISTRATION

Each student is required to register their trip abroad on-line with the U.S. Department of State. Travel registration is a free service provided by the U.S. Government to U.S. citizens who are traveling to, or living in, a foreign country. Registration allows you to record information about your upcoming trip abroad to the U.S. Department of State.

You are to register at: <https://travelregistration.state.gov/ibrs/home.asp> (click on REGISTER MY TRIP)

CHECK: Yes, I have registered my trip on-line with the U.S. Dept of State (required prior to mailing in this form)

ARE YOU OPTING FOR THE GROUP TRAVEL ARRANGEMENTS TO CARACAS? Yes No

ARE YOU OPTING FOR THE GROUP TRAVEL ARRANGEMENTS TO MERIDA? Yes No

SECTION C: INTERNATIONAL FLIGHT (MIAMI – CARACAS – MIAMI)

INDIVIDUAL TRAVEL ARRANGEMENTS ARE OPTIONAL FOR EACH STUDENT. THIS WILL BE YOUR ONLY TRAVEL REQUEST FORM AND YOU ARE RESPONSIBLE FOR MAINTAINING THE PAYMENT SCHEDULE.

CHECK ALL THAT APPLY

	Program Outbound travel date	Program Return travel date
<input type="checkbox"/> Fall Semester 2007:	August 20	December 3
<input type="checkbox"/> Academic Year 2007-08	August 20	May 5
2008		
<input type="checkbox"/> Spring Semester 2008	January 21	May 5
<input type="checkbox"/> Summer Session A 2008	May 19	June 30
<input type="checkbox"/> Summer Session A & B 2008	May 19	August 11
<input type="checkbox"/> Summer Session B 2008	June 30	August 11
<input type="checkbox"/> Fall Semester 2008	August 18	December 1
<input type="checkbox"/> Academic Year 2008-09	August 18	May 4
2009		
<input type="checkbox"/> Spring Semester 2009	January 19	May 4
<input type="checkbox"/> Summer A, 2009	May 18	June 29
<input type="checkbox"/> Summer A & B, 2009	May 18	August 10
<input type="checkbox"/> Summer B, 2009	June 29	August 10
<input type="checkbox"/> Fall Semester 2009	August 17	Nov 30
<input type="checkbox"/> Academic Year 2009-2010	August 17	May 3
2010		
<input type="checkbox"/> Spring Semester 2010	January 18	May 3
<input type="checkbox"/> Summer A, 2010	May 17	June 28
<input type="checkbox"/> Summer A & B, 2010	May 17	August 09
<input type="checkbox"/> Summer B, 2010	June 28	August 09

Complete this section if you would like to travel to Caracas on different dates than listed above:

I prefer to depart Miami-Caracas on _____ I prefer to return Caracas-Miami on _____

NOTES: _____

FLIGHT INFORMATION FROM MIAMI TO CARACAS ROUND-TRIP

LAN Airlines #563 (use this flight information for student visa purposes)

- Airfare: Approx \$388-\$520 round-trip / U.S. / Venezuelan departure taxes & service fee not included
- **Non-stop service from Miami-Caracas-Miami only on MONDAY's and FRIDAY's (round-trip)**
- **OUTBOUND:** Flight departs Miami 6:30am / arrives Simon Bolivar Caracas Airport in Vzla 10:45am.
- **RETURN:** Flight departs Simon Bolivar Caracas airport 5:05pm / arrives Miami 8:35pm

Check below for best available airfare and/or schedule

REGARDLESS OF THE SCHEDULE LISTED ABOVE, IF THERE ARE NO AVAILABLE RESERVATIONS OR THE AIRFARE IS TOO EXPENSIVE, I WOULD LIKE A TICKET ON THE AIRLINE THAT OFFERS THE BEST AVAILABLE AIRFARE AND/OR SCHEDULE. I UNDERSTAND THAT THE AIRLINE THAT OFFERS THE BEST AIRFARE MAY NOT BE LISTED ABOVE AND ONCE THE TICKET IS ISSUED, IT IS NON-REFUNDABLE AND THAT CHANGES MAY BE PENALIZED BY THE AIRLINE. I ALSO UNDERSTAND THAT THIS MAY INCLUDE ARRIVING INTO MERIDA 1-2 DAYS EARLIER AND THAT I AM RESPONSIBLE FOR THE ADDITIONAL HOMESTAY NIGHTS (approx \$16 per nt).

Check below ONLY if you are arranging your own travel to Caracas, Venezuela:

I AM PLANNING MY OWN FLIGHT ARRANGEMENTS TO CARACAS
I AM ARRIVING INTO CARACAS ON THE FOLLOWING DATE, FLIGHT and TIME: _____

FORM OF PAYMENT FOR AIRLINE TICKET FROM MIAMI – CARACAS – MIAMI.

ALL OF THE FOLLOWING INFORMATION IS REQUIRED IN ORDER TO PROCESS THE ROUNDTrip INTERNATIONAL AIRLINE TICKET FROM MIAMI TO CARACAS (REQUESTED ABOVE).

If there is any information missing, the airline ticket will not be processed.

Student PASSPORT #: _____ (OR) Student DRIVER'S LICENSE #: _____

Payment type: VI MC Card# _____ Exp: _____

Card Holder Name (as it appears on card): _____

VERY IMPORTANT: *Security Code: _____ (The 3-digit Security Code is located on the back of the credit card)

Last 6 digits of card holder social security number: _____ **Card holder date of birth:** _____

Name of credit card issuing bank: _____

Credit Card Holder PASSPORT # or Driver's License number: _____

Credit Card Holder billing address: _____ Tel: _____

****SERVICE FEE: \$20 PER international ticket****

MAIL SERVICE FEE CHECK ALONG WITH THIS FORM PAYABLE TO: EntreAmericas Learn & Travel

SECTION D: IN-COUNTRY FLIGHT INFORMATION FROM CARACAS – MERIDA

SANTA BARBARA AIRLINES: Cost \$190. This flight departs Caracas at approx 3:50pm, arriving in Merida at 6pm. Ticket must be prepaid and reservations are on a first-come / first serve basis. **PEASE NOTE:** Luggage limitation on this carrier is 1 check-in baggage not exceeding 33lbs. plus one small carry-on. Additional luggage will cost approx \$1USD per lb. ******* \$190 PAYMENT DUE ALONG WITH THIS FORM (NO EXCEPTIONS) *******

Payment Information: For this option, forward check payable to ENTREAMERICAS LEARN & TRAVEL in the amount \$190. Credit card payment not accepted for this option.

Included (for program arrival dates only): Reservation & one way prepaid airline ticket Caracas – Merida, Representative Meet & Assist at Caracas airport upon arrival, Travel escort from Caracas to Merida / Meet, Assist and Pick-up at Merida's airport. **Not Included:** Airport taxes in Venezuela (approx \$14-\$20)

NOTE: This pre-paid ticket is to be picked up by the student upon check-in at the Santa Barbara Airlines counter in Caracas on departure date. FLIGHT SCHEDULE IS SUBJECT TO CHANGE AND PAYMENT FOR THIS OPTION IS NONREFUNDABLE. **RESERVATION WILL NOT BE MADE, TICKET WILL NOT BE ISSUED UNLESS PAYMENT IS RECEIVED. THE SANTA BARBARA AIRLINES SCHEDULE WILL BE EMAILED TO YOU APPROX 1-2 WEEKS PRIOR TO DEPARTURE.**

IMPORTANT: The return flight from Merida to Caracas may be arranged & purchased while in Merida. Merida's airport is located close to VEN-USA, making ticket arrangements very convenient. It is suggested that you reserve your return reservation at least 4-6 weeks prior to returning.

CHECK ONE:

A. I would like a reservation and ticket on this option from Caracas to Merida. I have enclosed my payment of \$190.

B. I do not require a reservation and will arrange my own travel into Mérida. I will arrive in Merida on
(date) _____ at (time) _____ via (airline) _____

STUDENT TRAVEL POLICY:

IMPORTANT information about ticket payment, policies, travel & insurance that apply to all participants:

- Reservations, rates, tickets & schedules are based on availability and are always subject to change.
- **Above airfare & reservation is NOT guaranteed until form of payment is received and ticket is issued. Due to limited availability, payment should be forwarded immediately.**
- Travel payment due upon receipt of this form / \$15-\$20 service fee will be charged for each airline ticket issued (except Santa Barbara Airlines ticket).
- **THE U.S. AND INTERNATIONAL TICKETS ARE ISSUED ELECTRONICALLY. ONCE TICKETS ARE ISSUED, YOU WILL RECEIVE AN EMAIL WITH THE TICKETED SCHEDULE/INVOICE.**
- **ONCE THE SANTA BARBARA AIRLINES TICKET IS PROCESSED, YOU WILL RECEIVE AN EMAIL WITH THE TICKETED SCHEDULE/INVOICE (approx 1-2 weeks prior to departure). ONCE YOU RECEIVE YOUR TRAVEL SCHEDULES VIA EMAIL, PLEASE MAKE SURE TO PRINT IT FOR CHECK-IN.**
- **THE SANTA BARBARA AIRLINE TICKETS ARE ISSUED AS TRADITIONAL PAPER TICKETS UPON CHECK-IN WITH THE AIRLINE IN CARACAS.**
- Travel reservation are based on an individual basis and not confirmed as a “group”. Not all students are confirmed on the same flights, domestically or internationally.
- Regardless of financial aid/scholarship status, the above amount is due & is not considered part of the program or program fee
- U.S. Fuel charge may not be included and payable at check-in with airline on departure date.
- EALT recommendation: U.S. domestic ticket to Miami not be purchased until the international reservation is confirmed and/or ticketed.
- In Miami, check-in 3 hours prior to departure. Airlines will not guarantee a reservation if you do not check-in at the appropriate time. PLEASE, BE PUNCTUAL. Luggage must have personal nametag.
- International luggage allowance: 2 check-in luggage limitation not exceeding 50lbs plus 1 carry-on not exceeding 18lbs. (note that this luggage allowance **IS NOT** the same on the flight from Caracas to Merida or El Vigia). YOU SHOULD ALWAYS CHECK LUGGAGE RESTRICTIONS WITH THE AIRLINE DIRECTLY, AS THESE POLICIES ARE ALWAYS SUBJECT TO CHANGE.
- YOU SHOULD RECONFIRM YOUR RESERVATION PRIOR TO SCHEDULED DEPARTURE AND RETURN.
- There may be an airport tax of approximately \$14-\$20 in the national airport in Venezuela (trip from Caracas to Merida). Upon your return to the U.S. the Venezuelan departure taxes may not be included and are payable in at the Caracas airport (approx \$45).
- VENUSA, EALT and/or affiliates are not responsible for the actions of any airline carrier (i.e. schedule changes, delayed luggage, cancelled flights, etc.), nor are they responsible for checking-in students at the Miami International Airport on the program departure date. Penalty may apply to any changes made to ticket, reservation and/or itinerary once the ticket is issued. Once ticket is issued, it is non-refundable (ALL PROGRAMS / ALL PARTICIPANTS)
- If a student extends his/her enrollment in a VENUSA program, the airline travel changes do not happen automatically. It is the student’s responsibility to contact EALT or the airline directly to make travel changes, date changes, etc. There will most likely be a change fee and an airfare increase to any changes to airline ticket.
- Due to airline scheduling and/or weather conditions, an overnight near the Caracas airport may be necessary and is the students responsibility for arranging and paying for their own hotel accommodation (note: an overnight due to schedule delays rarely occurs. EALT will provide as much assistance as possible with regards to accommodation reservations).

TRAVEL INSURANCE: Travel insurance is strongly recommended. If you opt to decline travel insurance, it is understood that if for any reason you do not participate in the program, your airline ticket(s) and non-recoverable costs are non-refundable/non-reimbursable. EALT does not offer travel insurance. Travel Guard (travelguard.com) is a very reputable travel insurance company.

CHECK ONE: (if one of the following is not checked, it is understood that you will not have travel insurance).

- I have read and understand the optional travel insurance coverage. I **DO** plan to purchase TRAVEL INSURANCE & will forward a copy of my policy as soon as it is issued to me.
- I have read and understand the optional travel insurance coverage. I **DO NOT** plan to purchase TRAVEL INSURANCE & understand that if I, for any reason, cannot participate in the program, my airline ticket(s) and other non-recoverable costs are non-refundable/non-reimbursable.

I have received, read and fully understand the optional travel information provided. I fully understand that SPECIAL SERVICES, VENUSA and/or ENTRE AMERICAS LEARN AND TRAVEL and affiliates are independent from the academic program & offers only optional individual travel arrangements. All study abroad students may elect to arrange their own travel through other sources (travel agencies, internet, etc). EALT, SPECIAL SERVICES, and/or affiliates are not responsible for the actions of any airline carrier (domestic or international) before, during and/or after the program commencement (i.e. schedule changes, delayed luggage, cancelled flights, etc). Penalties may apply to any changes to the flight itinerary and/or ticket once issued. Tickets may be non-refundable, once issued. Any changes to the airline ticket may be penalized. Student is responsible for reconfirming all flight schedules, for obtaining proper documentation prior to departure, and requesting any travel changes if needed. If applicable, all students should inform parent(s) or guardian of the above travel information.

DATE: _____ Name(print): _____ Signature: _____